

ON NON JUDICIAL STAMP PAPER AS APPLICABLE AS OF BOND

(Rs 1000/- Non Judicial Stamp - purchased in State of Bihar)

BOND TO BE EXECUTED BY OFFICER (JMG SCALE- I)

Whereas I, -----Son/Daughter of-----
Resident of -----Distt. -----State-----
have been appointed as JMG Scale-I officer in group 'A' in Bihar Gramin Bank in terms of
Bank's appointment letter No-----dated-----, I -----
----- appointed as Officer Junior Management Scale I hereby state that I
shall not leave the service of the Bank till completion of Two years period from the date of
joining. In the event I leave or propose to leave the service of the Bank before expiry of the
aforesaid 2 (Two) years period, I shall pay to the Bank a sum of Rupees Two Lakh only as
liquidated damages before leaving the Bank or before being relieved from Banks service. I
bound myself and undertake to pay the aforesaid amount of Rupees Two Lakh only without any
demur merely on demand by the Bank. In case of any breach of these terms on my part, Bank
shall be entitled to take suitable legal steps to recover the said amount of Rupees Two Lakh only
from me.

The amount specified above shall constitute a debt owing to the Employer-Bank and shall be recoverable
from the Employee and the Surety jointly and severally with interest thereon at the rate 12% per anum
till payment.

IN WITNESS whereof, the EMPLOYEE & the SURETY have put their signature in the presence of the
witnesses.

Signed and delivered by the party of the first part i.e. the Employee having read and understood the
contents terms of this Agreement.

Executed on -----day of -----2017 at Begusarai

(Signature of Candidate)

Name:

Post of Appointment: Officer JMGS-I

Place: Begusarai

Surety: (KYC of Surety should be enclosed with this Bond)

- 1. Signature-**
- 2. Name-**
- 3. Address-**
- 4. Contact no:**

FORM OF CERTIFICATE OF CHARACTER

Certified that I know Mr./Ms.Son/Daughter/Spouse of
Shri.....resident of At.....,
Post.....P.S.....Distt.at present
residing At: Post:.....P.S:.....Dist:
since lastyears.

His / Her conduct and behavior are good. He / She is not involved in any activity which will make him / her unsuitable for a responsible position in Government employment or Corporate employment.

Signature of Gazetted Officer with Seal

Name of Officer:

Post:

Contact no

FORM OF CERTIFICATE OF CHARACTER

Certified that I know Mr./Ms.Son/Daughter/Spouse of
Shri.....resident of At.....,
Post.....P.S.....Distt.at present
residing At: Post:.....P.S:.....Dist:
since lastyears.

His / Her conduct and behavior are good. He / She is not involved in any activity which will make him / her unsuitable for a responsible position in Government employment or Corporate employment.

Signature of Gazetted Officer with Seal

Name of Officer:

Post:

Contact no.

FORM OF MEDICAL CERTIFICATE

1	Name:		
2	Date of Birth:		
3	Father's/Spouse's Name:		
4	Identification Mark:		
5	Chest Size:		
6	Chest Expandability:		
7	General	Build	Height
		Anemia	Weight
8	CVS	Heart Rate & Rhythm	ECG
		B.P. Supine Sitting	Standing
9	RS:	NO Investing Required if NAD	
10	Hydrocele & Hernial Orifices		
11	CNS: Whether any abdominally detected		
12	Vision	Spectacles (Power) VA :	
13	Prostate enlargement	Hydrocele	
14	Ears	Hearing	
15	Present Medications:		
16	Past History:	(a) Medical	(b) Surgical
17	Drug Allergies:		
18	Family History: Any Hereditary disease		
19	Blood	Hemoglobin:	DC:
20	Blood Group & Rh Type:		
21	VDRL:		
22	Glucose Tolerance:		
23	Urine Examination:	FBS	
24	X-Ray Chest, P.A. View (Optional)	PPBS	

I do hereby certify that I have examined Sri/Smta candidate for employment in **Bihar Gramin Bank** and cannot discover that he/she has any disease, constitutional affection, or bodily infirmity except.....

I consider/ do not consider this s; disqualification for employment under Bihar Gramin Bank.

His/ Her age according to his/her own statement isyear, and by appearance about.....year.

Place:

Date:

Signature of Medical Officer
(Civil Surgeon or a Medical Officer authorized
by the Civil Surgeon)

Signature of Candidate:.

Regd. No:-
Seal of Civil Surgeon's Office:-

Attested:

NB: (Signature of the candidate to be attested by the certifying Medical Officer)

DECLARATION-CUM -AFFIDAVIT BY THE CANDIDATE:

In the court of.....Executive Magistrate,

AFFIDAVIT

My Selection **AS AN OFFICER SCALE-I GROUP – A**

I,, age about..... years, son / daughter / wife of born at..... on date,.....resident of AT-.....,POST.....,P.S.....Dist.....at present residing At- PO....., Dist-..... do hereby declare on oath the following facts that:

1. The information given by me to the bank regarding my age, Educational Qualifications, Nationality, Caste, percentage of mark obtained in the qualifying examinations, present employment, previous employer and other details furnished in the Application Form and Attestation form, for obtaining appointment in the bank is true and correct.
2. I know that the appointment in the bank is given to me on the basis of information provided by me and the appointment can be cancelled / terminated at any time if anything found incorrect.
3. My home state is.....
4. I declare that I have not been working anywhere at the time of appointment in the bank /or my current company / organization of employment is.....
5. That I was not any time convicted and or accused in any case before any civil and / or criminal court.
6. That I was convicted and /or accused in the following cases: No.....
7. That no other case / proceeding / inquiry of any nature are continuing
8. That I intend to produce this affidavit before Bihar Gramin Bank, Head Office, Begusarai for the purpose of being considered for employment by Bihar Gramin Bank.

Identified by

Advocate..... (Place)

DEPONENT

The above named deponent being identified by Mr. advocate, (place)appears before me and states on oath that the contents of this affidavit are to best of his knowledge.

DEPONENT

Executive Magistrate,

SCHEDULE – I

[See regulation 5(4) (ii)]

DECLARATION OF MARITAL STATUS

I, Shri/ Smt/ Kum _____ s/o
w/o d/o _____ declare as under:

- (i) That I am unmarried/a widower/widow.
- (ii) That I am married and have only one spouse living.
- (iii) That I have entered into or contracted a marriage with a person having a spouse living. I may be granted exemption on the basis of ground given below. Application for grant of exemption is enclosed.

Ground:

2. I solemnly affirm that the above declaration is true and I understand that in the event of the declaration being found to be incorrect after my appointment, I shall be liable to be dismissed from service.

Date:

Signature

Name:

SCHEDULE - II

(See regulation 19)

DECLARATION OF FIDELITY AND SECRECY

I, _____, do hereby declare that I will faithfully, truly and to the best of my skill and ability execute and perform the duties required of me as officer or employee of the Bihar Gramin Bank and which properly relate the office or position held by me in the said Bank.

I further declare that I will not divulge or allow to be divulged to any person not legally entitled thereto any information relating to the affairs of the said Bank or to the affairs of any person having any dealing with the said Bank and nor will I allow any such person to inspect or have access to any books or documents or electronic records belonging to or in possession of the said Bank and relating to the business of the said Bank or the business of any person having any dealing with the said Bank.

Signature:

Name in full:

Designation: Officer (JMGS-I)

Place: Begusarai

Date:

Signed before me (Bank's Officer)

Signature:

Name in full:

Designation:

SCHEDULE – III

(See regulation 73)

DECLARATION OF DOMICILE

Place:

Date:

I, the undersigned having been appointed in the service of the Bihar Gramin Bank hereby declare that..... (Place) in..... (District) is my place of domicile.

1. * The above is my place of birth.

“Or”

* The above is not my place of birth. My place of birth is..... (Place) in..... (District) but..... (Place) has been declared as my place of domicile for the reasons given below.

.....
.....
.....

Signature

Name in full-

Designation –Officer (JMGS-I)

Nature of appointment-Permanent (On probation)

Date of appointment- / /

FORM –‘A’

**Declaration to be bound by Bihar Gramin Bank (Officers & Employees)
Service Regulations 2010 (Amended 2013)**

I hereby declare that I have read and understood Bihar Gramin Bank (Officers & Employees) Service Regulations 2010(amended 2013) and I hereby agree to be bound by the said regulations.

Name in Full:

Designation: Office (JMGS-I)

Date of Appointment:

Signature of Employee:

PLACE: Begusarai

DATE:

Signed before me

Signature of witness

To
The Chairman
Head Office,
Bihar Gramin Bank
Gramin Bank Chowk,
Begusarai

Dear Sir,

Subject: Reporting for Joining as Officer (JMGS-I) in the Bank

I, Shri/Smt/Miss _____ son/daughter/wife of Shri _____ hereby acknowledge the receipt of your letter no. _____ dated _____ for the post of _____ and hereby agree to abide by the terms and conditions of the aforesaid letter.

Further, with reference to Bank's above offer letter and subsequent my acceptance to the terms & conditions as contained therein, I

.....hereby report to the Bank on today datedat 10:00 AM for completing joining formalities.

As per Bank's requirement I am submitting necessary certificates/documents as envisaged as in the above said Bank's offer letter.

I further declare that I am not engaged in any other employment, business, profession or vocation as on date of joining the services of this Bank.

I therefore, request you to kindly allow me to join the Bank.

My Specimen signature

<u>ENGLISH</u>	
<u>HINDI</u>	

Yours faithfully

(Full Signature)

Name:

(Contact No. _____)

C/O:

At:

Po:

Via:

Dist:

PIN Code No:

BIHAR GRAMIN BANK

Date:

Declaration in Respect of Family

Name of the Employee

--

PF No

BR/3663/

--

Designation	Branch/Office
Officer (JMGS-I)	

Particulars of dependant family members

SI No	Name	Age	Relationship with the Employee	Martial Status	Whether Residing with the employee	Annual Income of the member

I hereby furnish particulars of the members who are eligible to be included in my family as per norm of the Bank. I also declare that all the particulars stated herein above are true to the best of my knowledge. I undertake to inform the Bank Office any change in the position herein as and when the change occurs.

Signature of the Employee

10. Hobbies & Interest :

11. Particulars of any special qualification/training in Banking:

12. (a)Particulars of Present and previous employment:

Name & address of Employer	Period		Position and nature of duties	Place of Posting	Present total Emoluments	Reason for leaving
	From	To				

(b)Status of present Employer (Gov./Semi-Govt./Pub/Pvt. sector):

13. Present Address (full) for communication

14. Permanent Address in full:

Telephone No.

Mobile No.

14. Particulars of places where you have resided for more than one (1) year during the last five(5) years:

From	To	Residential Address	District Head Quater

15. Particulars of any prosecution/detention/fine

Conviction sentence against you awarded by any court of law for offence :

16. Particulars of cases pending against you in any court of law for offences:

17. Particulars of any case(s) of disciplinary action Instituted/pending against you by your present or previous employers. Please also state whether you were debarred fro appearing in any promotional examination.

18. Particulars of character certificate enclosed: (a)
(Name & Post of the officers, who have issued the Character Certificate)

(b)

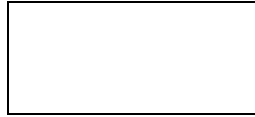
19. Name, Occupation and address of two respectable references (known to you but not related)

Sr No	Name& Occupation	Address & Contact Number
1		
2		

I certify that the particulars furnished above are true, correct and complete to the best of my knowledge and belief I am not aware of any circumstances which might impair my fitness for employment under the Bank.

Further, I declare that I have never been convicted for any dowry offence under the Dowry Prohibition act 1961 or any criminal offence under any other law.

In case the particulars submitted by me are found to be false or not true and /or suppression of material facts by me while submitting the form is revealed at a later date, the Bank shall have the right to cancel the appointment including the offer for Appointment, as the case may be. The above details are submitted in reference to CWE-V project 2016 & my online application submitted to IBPS, Mumbai earlier.



Place: Begusarai

Date:

Left Thumb Impression
(To be put before verifying officer of the Bank)

Signature of Candidates

FOR OFFICIAL USE ONLY

1. Date of Reporting for joining:

2. Eligibility /Certificates:

3. Any Deficiency and Discrepancies found:

Name of Verifying Official:

Signature of Verifying Official

